UNITED STATES MARINE CORPS

MARINE FORCES RESERVE 4400 DAUPHINE ST NEW ORLEANS, LOUISIANA 70146-5400

> ForO 1650.9A ADJ 21 Aug 97

FORCE ORDER 1650.9A

From: Commander

To: Distribution List

Subj: MARINE FORCES RESERVE AWARDS BOARD

Ref: (a)

(a) MCO 1650.19F

(b) SECNAVINST 1650.1F

- 1. <u>Purpose</u>. To establish a Marine Forces Reserve (MARFORRES) Awards Board to process individual and unit award recommendations for the Navy and Marine Corps Commendation Medal and higher, submitted on behalf of MARFORRES personnel.
- 2. Cancellation. ForO 1650.9.
- 3. <u>Background</u>. Reference (a) provides instruction for administration and issuance of awards.
- 4. <u>Information</u>. The MARFORRES Awards Board members will be appointed, by name, under a separate correspondence. The following billets, however, should be considered standing members.
 - a. Assistant Chief of Staff, G-1, Senior Member
 - b. Assistant Chief of Staff, G-3, Representative
 - c. Assistant Chief of Staff, G-4, Representative
 - d. Assistant Chief of Staff, G-6, Representative
 - e. Staff Judge Advocate, Representative
- f. MARFORRES Sergeant Major (When candidate for award is an enlisted member of the command)
- g. In the event the Senior Member is not available, his/her designated representative will chair the board.

5. Action

a. The Awards Board will be guided in the performance of its duties by the references and the following:

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- (1) Board members are directed to become thoroughly familiar with the references and pertinent guidance provided therein. The resources and services of the MARFORRES Awards Section are at the disposal of the board members. The MARFORRES Adjutant is available to assist the board members upon request, and answer any questions in regard to the MARFORRES Awards Program.
- (2) The designated members will review the electronic awards board and will respond at their earliest possible convenience. As a rule, the board will not convene on a regular basis, but may decide to meet if a quorum of the members believe an award or awards require a formal discussion.
- (3) A minimum of three members will constitute a quorum for the purpose of convening.
- (4) All award recommendations must be compatible with and appropriate for the basic act of service.
- (5) All recommendations made by the board will be forwarded to the Commander, MARFORRES for approval.
- b. The MARFORRES Adjutant will process award recommendations for all the personnel assigned to Force units. The Chief of Staff will be the awarding authority on Navy and Marine Corps Achievement Medal recommendations for specific actions on Headquarters, MARFORRES personnel.
- 6. Upon receiving recommendations from three voting members, the award will be forwarded electronically to the Chief of Staff for approval.
- 7. Reserve Applicability. This Order is applicable to the Marine Corps Reserve.

/s/

D. R. SELVAGE Chief of Staff

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